



Archaeological Studies Program

University of the Philippines

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Dear ASP Community,

The Office of the Vice Chancellor for Community Affairs (OVCCA) has published the Revised Guidelines for Responding to COVID-19 last 02 September 2020 (**Memorandum Blg. ABB-20-07**). Kindly see and read the attached document for the REVISED GUIDELINE FOR COVID-19 CASES. It reiterates once again the importance of basic health and safety protocols in the workplace during the GCQ. But additional COVID-19 prevention guidelines are as follows:

1. Staff, students, and faculty shall fill out a health checklist every time they report to work. This will take a few minutes, but form part of our new work context. The checklist will ask for health information and names of places and close contacts covering a certain period. This will facilitate any future contact tracing.

ASP will implement the online-score-based health screening checklist by scanning a QR code. There will be a station at the entrance of Albert Hall for the QR code. This will be implemented beginning this week.

2. Visitors will also be asked to fill out a score-based health screening checklist by scanning a different QR code.
3. In addition to wearing of face masks, physical distancing, and hand hygiene everyone must wear a **face shield** as well.
4. Additional health and safety protocols (**Memorandum Blg. ABB-20-07, p.6**):
 - (a) Avoid congregating in large numbers, including eating together. Meals should be schedules to avoid having more than 2-3 individuals sharing a dining area.
 - (b) Please avoid engaging in activities such as parties, boodle fights, social drinking, excursions, and the like. Be aware that recent COVID-19 cases on campus have been traced to community activities such as these.
 - (c) Any member of the UPD Community (Students, Faculty, and Staff) should proceed to the UPHS for assessment and consultation if they exhibit any of the COVID-19 symptoms. The UPHS is open 24/7 to help in the assessment and swab-testing, if needed, of patients.

Should you have questions, please do not hesitate to contact me or any member of the PET (Post-ECQ Team).

Thank you very much and stay safe always!

PET