



Archaeological Studies Program
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Guidelines for conducting PhD Comprehensive Exams
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1. The Dissertation Committee, comprising of the adviser and two internal (ASP) members, will form the Comprehensive Exam Committee of the PhD student. The adviser acts as chair of the Comprehensive Exam Committee.
2. The adviser informs the Dissertation Committee members of the schedule of the comprehensive exam.
3. The student will submit to the Committee a paper on the review of literature on the specified dissertation topic/specialization. The paper should be analytical in nature in discussing the content of the literary work.
4. The Ph.D. Committee should be given two to four weeks to read the submitted work.
5. The student will then undertake an oral examination based on the mentioned submitted paper with the Comprehensive Exam Committee. The examination will be a closed-door activity.
6. The Committee will grade the examination as pass or retake. If the grade is to retake, the student will resubmit the Review of Literature and undergo another oral examination. The student is allowed to retake the comprehensive exam twice, if still unsuccessful on the third try, the student will be penalized with an additional 3 unit coursework.

If the grade is pass, the student is encouraged to appropriately revise the paper for submission to a journal. The student would then be allowed to enrol in Archaeo 400.